

MUNICIPAL CORPORATION OF DELHI
(LABOUR WELFARE DEPARTMENT) Head Quarter

21ST Floor, Dr. S.P. M, Civic Centre, J.L.N. Marg,
NEW DELHI-110002, PHONE NO- 01123227104

No.: LWD(HQ)/MCD/2026/ D-180

DATED: 24.09.2026

VACANCY NOTICE

Applications are invited for engagement of Labour Welfare Superintendent on contract basis in Labour Welfare Department initially for a period of six months extendable further on six monthly basis as per the requirement till the recruitment of Labour Welfare Superintendent from the DSSSB on regular basis, whichever is earlier

2. Details of vacancies

UR	OBC	SC	ST	Total
06	02	01	0	09

3. The detail of **Eligibility Criteria & Selection Process, Remunerations, Job Responsibilities and Terms & Conditions** are as under: -

Qualification	Essential (i) Graduation Degree of recognized University or equivalent. (ii) Post Graduate Degree/Diploma in Social Work or Labour Welfare or Industrial Relations or Personnel Management or in any other allied subject of recognized University/Institution or equivalent. Desirable (i) Degree in Law of a recognized University or equivalent. (ii) Experience in the field in responsible capacity of Labour Welfare/Industrial Relations/Personnel Management and/or in allied fields.
Maximum Age	30 years, Relaxation in Age Limit to SC, ST & OBC (Delhi Only) candidates as per Govt. Rules.
Remunerations	The appointee will be paid remuneration on selection as per 7th CPC (i.e. initial pay at the Level-7-Rs. 44900+Variable DA). No other benefits applicable to the regular Municipal employees shall be admissible to the appointee (s) on selection.
Tenure/ Duration of Engagement	Initially for a period of six months extendable further on six monthly basis as per the requirement till the recruitment of Labour Welfare Superintendent from the DSSSB on regular basis, whichever is earlier

Selection Process	Selecton of eligible candidates will be done on merit calculated on following basis				
	Secondary Level	Sr. Secondary Level	Graduate	Post Graduate	Interview
	20% weightage of marks obtained by candidate	20% weightage of marks obtained by candidate	20% weightage of marks obtained by candidate	20% weightage of marks obtained by candidate	Marks obtained by candidate

The Candidate(s) must apply on prescribed application form attached and submit in DAK section of LABOUR WELFARE DEPARTMENT, MCD, 21st floor, Dr. SPM Civic Centre, J.L Nehru Marg, New Delhi -110002, up to 12.10.2026

Applications received through any other mode will not be accepted and summarily rejected.

Encl: Application Form



VINOD KUMAR

ASSISTANT. COMMISSIONER

LABOUR WELFARE DEPARTMENT (HQ)
Assistant Commissioner (Labour)
Municipal Corporation of Delhi

Director (IT)/MCD: is hereby requested to upload the said Advertisement on MCD online Website.

APPLICATION FORM FOR THE POST OF LABOUR WELFARE SUPERINTENDENT IN LABOUR WELFARE DEPARTMENT, MCD.

Sl. No.	Particulars	Details
1	Name of the Applicant	
2	Father's Name	
3	Husband's Name	
4	Residential/Correspondence Address	
5	Age Proof (Date of Birth)	Date = ____ Month = ____ Year = ____ Total Age = ____ (Years)
6	E-mail ID	
7	Mobile Number	
8	Educational Qualification (Furnish detail from Matriculation to Post Graduate Level) Attach self attested copies thereof.	
9	Caste: (UR/OBC/SC/ST) *OBC Domicile (Delhi only)	
10	Experience, if any.	
11	Remarks, if any.	

Photo

Declaration:-

I hereby solemnly declare that the information furnished above is true to the best of my knowledge and belief, if any information furnished or any part of it is found to be incorrect then, I verify believe and understand that my candidature for the post is liable to be cancelled without any further intimation to me.

I further declare that I have informed my employer in writing that I am appearing to interview for this post.

(Signature of candidate)

Date:

Place:

Job Profile of Labour Welfare Superintendent in Municipal Corporation of Delhi.

Labour Welfare Superintendent in the Municipal Corporation of Delhi is a Group 'B', administrative and enforcement official, operating within Labour Welfare Department of MCD. He acts as a regulatory bridge between public policy and workforce implementation and Key Responsibilities in the Municipal Corporation of Delhi

- * **Enforcing Legal Codes:** Monitoring and strictly implementing state and central labour legislation such as the Factories Act, Minimum Wages Act, Maternity Benefit Act and Labour Disputes Act etc.
- * **Executing Social Security Schemes:** Directing Labour welfare, healthcare, and Sanitation initiatives at work places managed by Municipal Corporation of Delhi.
- * **Dispute and Grievance Mediation:** Resolving structural conflicts between labourers, trade unions and Management of Municipal Corporation of Delhi before issues escalate. Participate in conciliation process before Assistant Labour Commissioner and/or Deputy Labour Commissioner of Central Government and/or Delhi Government in issues of conflict between Labourers and Management of MCD.
- * **Inspections & Safety Compliance:** Conducting regular audits of municipal work zones to evaluate working environments, health, and sanitation protocols.
- * **Welfare Fund Management:** Managing and distributing financial aids, scholarships, and injury compensations issued out of MCD welfare funds.



(VINOD KUMAR)
Assistant Commissioner
Labour Welfare Department, HQ
Municipal Corporation of Delhi
Assistant Commissioner (Labour)
Municipal Corporation of Delhi

Terms and conditions for Labour Welfare Superintendent in Labour Welfare Department, MCD.

1. The engagement is purely on contract basis for the initial period of six months extendable further on six monthly basis till the time the posts are filled up on regular basis through DSSSB, whichever is earlier. The contractual agreement can be terminated by any of the Party (MCD is 1st Party & selected candidate is 2nd Party) by giving ONE (01) Month Notice in advance or by the 2nd Party by depositing 01 Months contractual Remuneration.
2. He/She will be entitled for one day Paid Leave in a month.
3. The engagement shall not be entitled to any other benefit such as Provident Fund, Pension, Gratuity, Medical Attendance treatment, Seniority etc. which are available to the MCD employees appointed on regular basis.
4. Contractual engagement will not bestow any claim or right with the incumbent for regular appointment to the post.
5. The engagement carries with it the liability to serve in any zonal office or HQ within the jurisdiction of MCD.
6. The engagement will be subject to furnishing of Medical fitness Certificate from a qualified Medical Officer at time of acceptance of the post(s).
7. She/He will not be entitled to any TA for joining the post.
8. Other conditions of contractual service will be governed by relevant rules notified from time to time.
9. A contract agreement on the lines of available Format in the office of Assistant Commissioner (Labour Welfare)/HQ on Rs. 100/- Non-Judicial stamp paper duly attested by notary public will also to be furnished of the time of joining
10. MCD reserves the right to increase or decrease the no. of vacancies as per need or cancel all vacancies in Toto or partially without assigning any reason.
11. The crucial date of determination of age will be the last day of acceptance of application in Labour Welfare Department, HQ.
12. MCD reserves the right to relax any of the qualifications/experience/age bar in exceptional cases.



(Vinod Kumar)

**Assistant Commissioner
Labour Welfare Department (HQ)
Municipal Corporation of Delhi**

*Assistant Commissioner (Labour)
Municipal Corporation of Delhi*

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